

**Fee Scheme for the Fee-Based, English-Language Master's Degree Programs "International Material Flow Management Master of Engineering (M.Eng.)" and „International Material Flow Management Master of Science M.Sc.“ of the Environmental Business/Environmental Law department of Trier University of Applied Sciences, Birkenfeld Environmental Campus**

In accordance with Art. 7 para. 2 No. 2 and Art. 86 para. 2 No. 3 of the Rhineland-Palatinate Higher Education Act (HochSchG) of 19 November 2010 [Law and Ordinance Gazette p. 463], last amended by Article 4 of the Act of 18 June 2019 [Law and Ordinance Gazette p. 101, 103], the faculty board of the Department of Environmental Business/Environmental Law at Trier University of Applied Sciences has enacted the following fee scheme for the fee-Based, english-Language Master's Degree Programs "International Material Flow Management Master of Engineering (M.Eng.)" and „International Material Flow Management Master of Science M.Sc.“at Trier University of Applied Sciences on 1 July 2020.

It is hereby made public.

**§ 1 Collection**

As a corporation under public law, Trier University of Applied Sciences charges students tuition fees in accordance with this regulation for the fee-based, English-language master's degree program "International Material Flow Management Master of Engineering M.Eng."

**§ 2 Amount**

**(1)** Tuition fees totaling €12,000 are charged for the English-language master's degree program.

**(2)** For the reading and evaluation of the application documents, a one-time fee (application screening fee) in the amount of €200 is charged.

**(3)** In the event of repeated participation in a written examination or participation in repeat examination dates, in particular after the end of the standard study period, the students may be charged an additional examination fee, which is determined by the actual expense incurred by the university or the institution commissioned by it.

**§ 3 Due Date**

**(1)** The tuition fees are due on August 15 for the winter semester and February 15 for the summer semester. Trier University of Applied Sciences or an institution commissioned by it will issue a corresponding invoice.

**(2)** The scale of the tuition fees is as follows:

Semester Amount

1	€4000
2	€4000
3	€2000
4	€2000

**(3)** The fee for reading and evaluating the application documents is due upon submission of the application documents by the applicant. Trier University of Applied Sciences or an institution commissioned by it will issue a corresponding invoice.

**§ 4 Payment by Installments, Reduction and Grading, Deferral**

**(1)** Notwithstanding Art. 3, payment in installments can be agreed to upon request with the invoicing office of Trier University of Applied Sciences or the institution commissioned by it if the immediate collection of the full amount would involve considerable hardship for the student. The amount of the installments should be based on the student's ability to pay and should be such that the full amount is usually paid within one semester. Payment in installments can also be granted if a request according to para. 3 or para. 4 is denied.

**(2)** The granting of the installment payments can be revoked by the examination board if the student is in arrears with the payment of the installments; it is to be revoked if they are in arrears with the payment of three installments.

**(3)** At the request of the student, tuition fees can be deferred by the degree-program management if the immediate collection would result in considerable hardship for the student and the deferral does not endanger the fulfillment of the claim. The deferral should be granted with appropriate interest and usually only with the collection of a security deposit. A deferral can also be granted if a request according to para. 4 is denied.

A reduction of the tuition fees is possible. The applicants are evaluated according to a set point system. The amount of the reduction in tuition fees depends on the score achieved in the evaluation.

### **§ 5 Reimbursement of Tuition Fees**

Tuition fees cannot be reimbursed.

### **§ 6 Consequences of Non-Payment**

Students in the English-language master's degree program "International Material Flow Management Master of Engineering (M.Eng.)" who have not paid the fees due or the agreed payment installments in accordance with the deadlines listed above cannot participate in the courses and the related examinations or cannot continue their participation. The decisive factor here is payment received by Trier University of Applied Sciences or an institution commissioned by it. Students who have not paid the fees due in the course of the current semester despite receiving a reminder will be denied re-registration for the following semester. A new enrollment in the degree program mentioned in Art. 1 is then only possible after the outstanding fees have been paid. If payment in installments is agreed upon that extends beyond the duration of the studies, the corresponding graduation documents (master's examination certificate, master's examination diploma, etc.) will not be handed over after the successful completion the program. The final documents will be handed over with the payment of the tuition fees in their entirety.

Birkenfeld, 15 April 2021

Prof. Dr. Klaus Helling

The Dean of the Department of Environmental Business/Environmental Law of Trier University of Applied Sciences